



## **NH Community Technical College System**

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DR. WILLIAM G. SIMONTON  
Commissioner

### **NH COMMUNITY TECHNICAL COLLEGE SYSTEM BOARD OF TRUSTEES FACILITIES COMMITTEE SEPTEMBER 19, 2005**

**Members Present: Lucille Jordan, David Paquette, Kim Trisciani, Connie Roy-Czyzowski, Bill Simonton, Wayne Cotton, Tom Wisbey, Katherine Eneguess via teleconference, and Shannon Reid.**

The meeting was called to order at 9:00 a.m. in the NE Delta Dental Conference Room, Concord, NH.

#### **AGENDA ITEM #1: Approval of the July 27, 2005 Meeting Minutes.**

VOTE: The Committee, on motion of Trustee Paquette, and seconded by President Wisbey, voted unanimously to approve the July 27, 2005 meeting minutes as presented.

#### **AGENDA ITEM #2: Capital Budget Process and Timelines**

A memo regarding the Capital Budget Project Information was sent to the Presidents. In it the Presidents were asked to submit capital budget project requests and supporting information to the Commissioner by December 1, 2005 for the 2008-2009 biennium. These requests will then be reviewed by the Facilities Committee and SLT for prioritization.

The System Office will again produce a Strategic Capital Plan publication. It will include the projects for which we are seeking funding for the 2008-09 biennium, as well as a System and College vision for the 2008 – 2013 time period (updating our six-year vision). It will also briefly outline major capital accomplishments to date from previous FY appropriations.

President Jordan indicated that the Nashua campus needs a significant building for Automotive Technology. President Jordan expressed her concern regarding the lack of a master plan for this project. Although the process must go through Public Works, the plan developed for the Manchester campus may be useful. President Eneguess recommended to President Jordan that she speak to Matt Moore at the Division of Public Works to see if there are architects that are available to undertake planning for this purpose.

### **AGENDA ITEM #3: New Position, Director of Capital Projects, Update**

The Director of Capital Projects position has been posted in-house. Following the requisite period, the position would be advertised externally. This person will oversee capital projects and serve as a resource to the System and colleges.

It was noted that an engineering background would be helpful for this position.

### **AGENDA ITEM #4: Relocation of Stratham to Pease – T. Wisbey**

Chairperson Connie Roy-Czyzowski thanked President Wisbey for the tour of the Pease International Tradeport facility. President Wisbey distributed an updated plan for the Pease renovation and Stratham move, indicating the timeline for consolidating the College at Pease. The plan includes moving the library from Stratham to Pease in the summer of 2006. The intention is to time the move to have the least impact on students. Although the Stratham location has not been advertised, we have received inquiries relative to its eventual sale. Steps will include obtaining an appraisal of the property. We will work closely with the town of Stratham throughout this process.

Trustee Paquette asked if the critical maintenance money for Stratham can be utilized at Pease. We can present plans to move critical maintenance funds; this would be subject to the oversight of the Joint Legislative Capital Budget Overview Committee.

Trustee Paquette inquired regarding roof insulation values and energy efficient construction/renovation at each campus. The Commissioner noted that energy efficient standards are part of the Public Works process, and internally can be monitored by our Director of Capital Projects.

### **AGENDA ITEM #5: Conway Update - K. Eneguess**

Conway: President Eneguess reported that USNH is in the process of negotiating the purchase of the Technology Village property. The funds earmarked by Senator Sununu for NHCTCS in Conway include funds for a state-of-the-art science lab.

Berlin: President Eneguess updated the committee on the status of moving the childcare program into the building currently owned by the Department of Health and Human Services. The Commissioner is working with DHHS Commissioner Stephen on transferring the building to the NHCTCS.

Conversations continue between the College and town officials.

### **AGENDA ITEM #6: Manchester and Nashua Design/Build Process – W. Simonton**

Manchester: Commissioner Simonton outlined plans to use the design/build construction method for the new academic building in Manchester and the new facility at Nashua. This process can save a year in completing the projects and provides for more focused accountability.

It was agreed that Matt Moore, from the Division of Public Works, will be invited to the October 6 Facilities Committee meeting to discuss progress on our projects and the overall process that his office oversees.

## **AGENDA ITEM #7: Other**

- Trustee Paquette brought forward the discussion held at the July 27 meeting regarding the Mission Statement previously adopted by the Facilities Committee:

*To ensure the capacity of the physical facilities of the New Hampshire Community Technical College System are maintained to support quality learning.*

Commissioner Simonton suggested the following new mission statement for the committee:

*To achieve excellence in the physical infrastructure of the New Hampshire Community Technical College System to support quality learning.*

- Nashua: President Jordan indicated that a new access road is needed to enter the campus from Route 101. The college will also need parking lots and space for temporary classroom buildings.
- Commissioner Simonton indicated that space issues in the System Office continue to be a problem. He noted possible alternatives exist in Concord that would provide more office space, a conference room that could accommodate the groups we have meeting regularly, and parking.
- Structural work is being done at NHTI's North Hall. It will be completed in the winter. The work is necessary to correct serious structural defects that have existed since the structure was originally built. This is a complicated project that will cost \$600,000 - \$900,000.

The next Facilities Meeting will be held on Thursday, October 6, 7:30 a.m., at NHTI in the Cafeteria Function room.

Meeting adjourned at 10:25 a.m.

Respectfully submitted,

Jean Leppanen  
Administrative Assistant  
NHCTC Nashua